

### Gate Access Update Form

1600 N. E. Loop 410, Suite 202, San Antonio, Texas 78209

(210) 829-7202 Office \* (210) 829-5207 Fax

Return via fax (210) 829-5207, mail to address above  
or send by e-mail to [William.Rice@fsresidential.com](mailto:William.Rice@fsresidential.com)

#### GATE ACCESS PIN REQUEST or UPDATE FORM

Information Required	Complete Here
OWNER'S NAME:	
COMMUNITY/HOA:	
PROPERTY ADDRESS:	
E-Mail Address:	
MAILING ADDRESS: (if different)	
HOME PHONE:	

**Remote Control access openers are available at the FSR office starting at \$45.00.**

#### Code type being established or changed:

Check one		4 digit PIN # Requested
<input type="checkbox"/> Remote Control Reactivation	Remotes owned by the previous homeowners are deactivated. To reprogram the remote, include the transmitter serial number here →	Serial Number: _____
<input type="checkbox"/> Primary Access Code	Four Digit Primary ACCESS Code. (This is the actual code you will use for you and your family access into the community.)	PIN# _____
<b>As NEEDED:</b>		
<input type="checkbox"/> Service / secondary Code	Four Digit SERVICE Personnel code (house keepers, lawn care, service repairs etc.)	PIN# _____
<input type="checkbox"/> Event Guest Code	Event or Party Code (a temporary code used for allowing guest to enter for an event or party.)	Date of Event: _____ PIN# _____

**Please NOTE:** You are responsible for informing your guest and service guest following a vehicle through the gate is **NOT** permitted. The gate will close and make contact with a vehicle following through without entering an access code or using a remote. The Association will not assume any responsibility for damage incurred to vehicles entering without an access code or remote.

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