

Community Access Codes, Remote Controls and Entry Gates

Requesting a Primary Entry Code:

When you move into your home, contact the AMS Gate Department on-line [at www.ams-sa.com/gates.html](http://www.ams-sa.com/gates.html) and complete an on-line Gate Access Code request form. AMS will issue a PIN number to open the gate through the keypad. Homeowner's have the option to use the manual keypads or they may purchase remote transmitters.

Remote Control Transmitters:

The most convenient method to open the gate is the remote control unit. They are available to pick up at the AMS office and cost \$40. Simply press the button on the transmitter as you approach to open the entry gate. Change the remote battery yearly to ensure proper function.

If you received a remote from the previous homeowner, it will need to be reprogrammed by AMS to function. Use the reprogram remote request form on-line at www.ams-sa.com/gates

Service Personnel Codes and Party/Event Codes:

If you have **service** guests (housekeepers, repair calls, landscaping crews etc.) you should also have a secondary or "service access" code.

If you are having an event or a **party**, a temporary access code will be needed to allow ease of access for your guests. The temporary code will be deleted after your event. Please include the "event" code on your invitation. Service and event codes can be requested on-line at www.ams-sa.com/gates. Please allow the gate department 48 hours to issue any type of PIN code.

Adding, Deleting or Changing PIN Codes:

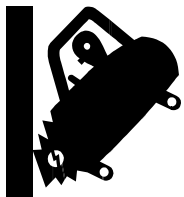
Your primary or service PINs can be changed by completing the "Gate Access PIN Request Form" available on www.AMS-SA.com/gates.

Guest Instructions:

When the gates are closed, guests without an access code or remote control will use the resident directory in the keypad located outside the entry gate to contact your home. Guest will use the keypad to scroll to your **last** name in the directory. Next to your name, there will be a **three-digit** code, which they enter into the keypad. The system *does not* display your phone number. Once the 3 digit code is entered by the guest, the system will dial your phone. These instructions are also on the keypad.

Instructions to open the Gate:

When you answer and have identified the caller, press and briefly hold down the "9" button on your telephone. This will signal the gate to open. Once you hear the signal tone, hang up. Your guest must be calling from the keypad system, **not a cell phone**, for you to enter the "gate open" signal.



Please NOTE:

You are responsible for informing your guest and service people that TAILGATING (following a vehicle through the gate) is **NOT permitted**. The gates can make contact and cause damage to a vehicle following another vehicle through. The Association does not assume liability for damage incurred to vehicles entering without an access code or remote control.

Should you have any code or gate issues, notice the gate malfunctioning or if the gate is involved in an accident, please call 829-7202. Service people are on call 24 hours.