

**OAKS OF FRENCH CREEK HOA**  
**P.O. Box 380011**  
**SAN ANTONIO, TEXAS 78268**

In accordance with the recorded Covenants, Conditions and Restrictions of this Association, it is required that any lot owner considering exterior improvement(s) of their deeded property (including, but not limited to, patio covers, decks, outside buildings, fencing, building add-ons, landscaping, etc.,) receive written approval from the Architectural Control Committee before beginning work on the planned improvements(s).

**\*\*\*The following items must be submitted for each improvement request\*\*\***

1. One copy of this Improvement Request Form completed and signed by Homeowner (*Homeowners must submit for renters*)
2. Complete and detailed building plans and specifications, and materials list, color swatches, and photos as applicable.
3. Land survey or site/plot plan (included with your closing documents from your title company) showing the exact location of the proposed improvement.

**FAILURE TO SUBMIT THE REQUIRED FORMS AND ATTACHMENTS (ITEMS 1, 2, & 3) MAY CAUSE DENIAL OF YOUR REQUEST.**

**The Architectural Control Committee can require that an owner remove any improvement installed without prior written approval.**

Homeowners considering an exterior improvement are urged to review the recorded deed restrictions before submitting this request.

Owner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail address: \_\_\_\_\_ Who will do the actual work on this improvement? \_\_\_\_\_

Briefly describe the improvement you propose: \_\_\_\_\_

**Location of improvement** (check actual areas that apply):

- Front of dwelling                       Back of dwelling                       Side of dwelling  
 Other (describe) \_\_\_\_\_

**Material to be used for the improvement** (check and specify applicable items):

- |   |   |
|---|---|
| <input type="checkbox"/> Brick – Color _____          | <input type="checkbox"/> Cement – Top Finish _____    |
| <input type="checkbox"/> Wood – Type _____            | <input type="checkbox"/> Flagstone – Color _____      |
| <input type="checkbox"/> Paint – Color (sample) _____ | <input type="checkbox"/> Stain – Color (sample) _____ |
| <input type="checkbox"/> Hardi-Plank – Color _____    | <input type="checkbox"/> Siding – Wood - Color _____  |
| <input type="checkbox"/> Siding - Aluminum _____      | <input type="checkbox"/> Rock/Stone – Color _____     |
| <input type="checkbox"/> Roofing Material _____       | <input type="checkbox"/> Other (explain) _____        |

Please include  
color swatches,  
photos, and/or  
samples for all  
materials.

**Type of Improvement** (check or circle which improvement(s) apply to your request):

- |   |  |
|---|--|
| <input type="checkbox"/> Permanent Basketball Goal                    | <input type="checkbox"/> Pool – Above-Ground             |
| <input type="checkbox"/> Temporary Basketball Goal                    | <input type="checkbox"/> Pool – In-Ground                |
| <input type="checkbox"/> Stain Fence                                  | <input type="checkbox"/> Spa/Hot Tub                     |
| <input type="checkbox"/> Fencing/ Extend Fence                        | <input type="checkbox"/> Gutters                         |
| <input type="checkbox"/> Paint Exterior                               | <input type="checkbox"/> Room Addition                   |
| <input type="checkbox"/> Porch Railing                                | <input type="checkbox"/> Storage Building                |
| <input type="checkbox"/> Play Structure/Front Yard Glider Swing       | <input type="checkbox"/> Landscaping                     |
| <input type="checkbox"/> Front Yard Statuary/Bird Bath/Water Fountain | <input type="checkbox"/> Front Door/ Back Door           |
| <input type="checkbox"/> Permanent Gazebo                             | <input type="checkbox"/> Front/Back Screen/Storm Door    |
| <input type="checkbox"/> Temporary Gazebo                             | <input type="checkbox"/> Walkway/ Pavers                 |
| <input type="checkbox"/> Wall Art/Outside Decor                       | <input type="checkbox"/> Stain/Paint Driveway            |
| <input type="checkbox"/> Exterior/Landscape Lighting                  | <input type="checkbox"/> Extend Driveway                 |
| <input type="checkbox"/> Sprinkler System                             | <input type="checkbox"/> Solar Screens/Window Treatments |
| <input type="checkbox"/> Deck   | <input type="checkbox"/> Patio Cover                     |
| <input type="checkbox"/> Replace Roof                                 | <input type="checkbox"/> Patio                           |
| <input type="checkbox"/> Arbor/Trellis                                | <input type="checkbox"/> Enlarge Patio                   |

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I understand that the Architectural Control Committee (ACC) will act on this request within 30 (thirty) days of receipt of a complete application and will contact me regarding their decision. I agree not to begin construction/installation without written approval from the ACC. I understand that all construction must meet City/County code, and that ACC approval does not override City/County codes, but is intended to work in conjunction with them.

\_\_\_\_\_/\_\_\_\_\_  
Homeowner's Signature                      Date                      Estimated Start Date                      Estimated Completion Date

**MAIL COMPLETED FORM AND ALL ATTACHMENTS TO:**  
Oaks of French Creek HOA  
P.O. Box 380011  
San Antonio, TX 78268

=====

<b>BOARD USE ONLY</b>
Date: _____
Received By: _____
Forwarded To Committee: _____

**COMMITTEE USE ONLY:**

Committee comments/suggestions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

_____	_____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Committee Member	Date	
_____	_____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Committee Member	Date	
_____	_____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Committee Member	Date	
_____	_____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Committee Member	Date	
_____	_____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Committee Member	Date	

Committee Member

Date